



Terms of Reference: Cooperative Development Trainer Assistant

Established in 2011, the Global Shea Alliance (GSA) is a non-profit industry association based in Accra, Ghana and has over 840 members from 38 countries including food and cosmetic brands, suppliers, women's groups, and non-profit organizations. Through public-private partnerships, the GSA promotes industry sustainability, quality practices and standards, and demand for shea in food and cosmetics.

Background

The Global Shea Alliance in partnership with Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) is implementing the shea Investment and jobs creation Program (SHIP): A 2-year program in Cote d' Ivoire and Ghana to improve the efficiency and profitability of women processors in existing kernel and shea butter cooperatives to strengthen their sustainability in the value chain, access market and investment for women collectors and processors, and create decent jobs

The program will enhance the activities of women collectors and shea butter processors in the two countries through improving the quality of shea products and developing knowledge capacity and direct investment from private sector companies by facilitating direct sourcing with their shea cooperatives.

Description of Role

The GSA is hiring technical trainer's assistant for short term service contract to develop women shea collectors into cooperatives. The objective of the assignment is to organise and train women groups into new shea cooperatives, provide specific technical trainings on business management of shea cooperatives, aggregation and quality processing of shea kernels.

The training activities will be coordinated by the GSA, and select women leaders to attend trainer's training sessions, conduct community level trainings and warehouse aggregation trainings for women collectors in their communities. The approach for each training session will show a combination of theoretical and practical demonstration on different topics for aggregation, business and cooperative management for women collectors across shea growing communities in the Northern regions of Ghana and Northern Cote D' Ivoire.

Duties and Responsibilities

The role of the Technical Trainer Assistant will include;

1. Coordinate training location and organise women groups participant.
2. Collate attendance and women groups logistics
3. Assist technical trainer to deliver cooperative development and business management training.
4. Coordinate training logistics and reporting to the GSA.
5. Coordinate distribution of training materials and women groups database



Qualifications

- Applicant must be resident in the Northern Regions.
- Minimum experience of 1 year or more in the shea industry and NGO.
- Must have knowledge in training women groups into cooperatives, business development and alternate income activities.

- Must have strong interpersonal skills.
- Passion and commitment for women empowerment.
- Ability to work with groups from different cultural backgrounds.
- Knowledge in Microsoft office.
- Ability to read and write

Interested persons should forward application and CV to Edwin Zuta via email: e.zuta@globalshea.com Deadline for the submission of applications is Friday, April 19th 2024.